CMS Net

Personal Injury

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Preface

Legend   In procedures on the following pages you will see various symbols used.

        ✓   The check mark indicates the result of an action.

        ➔   When a procedure is described, the arrow indicates a content note.

Personal Injury

Steps to Access Personal Injury

The Personal Injury Screen can be accessed either through the Eligibility Menu or through Event Tracking.

From the Eligibility Menu:

Step	Action
1	Start from the Eligibility Menu. ✓ The Patient Identification screen displays.
2	Identify and select the client.
3	Select the program period.
4	From the Eligibility Menu, select Personal Injury.
5	Press <Enter>.
6	✓ The Personal Injury screen displays.

From Event Tracking:

Step	Action
1	Start from the Event Tracking.
2	Select Personal Injury.
3	Press <Enter>. ✓ The Patient Identification screen displays.
3	Identify and select the client.
4	✓ The Personal Injury screen displays.

This guideline is for training
and internal use only.

Personal Injury, Continued

**Personal
Injury Screen**

This screen allows the user to enter and update personal injury information
for a client. The system sends personal injury information for active clients
to Third Party Liability for research purposes.

➔ Use the <Down Arrow> to move from field to field.

```
CMSNET                          PERSONAL INJURY                    CMSELIG-70
-------------------------------------------------------------------------------
Pt Nm: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX  CCS#: 9999999  CIN: 99999999X 9
Gender: X DOB: 99/99/9999 Lgl Co: XXXXXXXXXX  REG=XXXXXXXX     MED=X  F/R=X
-------------------------------------------------------------------------------
Pgrm Begin Date 99/99/9999 End 99/99/9999  CCS Elig Status XXXXXXXXXXXXXXXXXX


PI Indicator xxx            --OR--              Worker's Comp: xxxxxxxxxx
Accident Type: xxxxxxxxxxxxxxxxxxxxxxxxx        Accident Date: 99/99/9999


 Comment  xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
          Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
          Xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

 Last Update By XXXXXXXXXXXXXXXXXXXXXXXXXXXX       Date 99/99/9999
```

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Personal Injury Field Descriptions

The following table provides a brief description of the data displayed on the Personal Injury screen.

Field Name	Description
(Header)	**Display only** System displays the standard patient header.
Pgrm Begin Date	**Display only** Program begin date. System displays this date from the Pending Eligibility screen.
End	**Display only** Program end date. System displays this date from the Pending Eligibility screen.
CCS Elig Status	**Display only** System displays the client's CCS eligibility status.

PI Indicator	**Either PI Indicator or Worker's Comp is Required**
	Personal Injury Indicator. Valid values:
	     YES
	     NO
	     (Null). Answering null has the same result as typing 'NO'

Worker's Comp	**Either PI Indicator or Worker's Comp is Required** Worker's Compensation Number. (10 character alphanumeric) If user enters 'YES' for PI Indicator, then the system disables the Worker's Comp field. If user enters 'NO' or leaves the PI Indicator field blank, user must enter the Worker's Comp field.

Accident Type	**Required** Type of Accident.
	Select type of accident from pick list:
	     PA – AUTO ACCIDENT
	     PB – DOG BITE/ ANIMAL ATTACK
	     PL – PRODUCT LIABILITY
	     PM – MEDICAL MALPRACTICE
	     PN – NON-AUTO VEHICLE ACCIDENT
	     PO – OTHER PERSONAL INJURY
	     PR – PREMISES LIABILITY
	     PS – SLIP AND FALL
	     PV – VIOLENCE
	     WC – WORKERS COMPENSATION

Accident Date	**Required** Enter date of accident MM/DD/YYYY, MMDDYYYY, or MM-DD-YYYY

Personal Injury, Continued

Field Name	Description
Comment	**Optional** Enter comments.
Last Update By	**Display only** System displays the last user's name who modified any data.
Date	**Display only** System displays the date of the last change.

Personal Injury, Continued

**Action Menu
Commands**

The Personal Injury Action Menu has three selections:

Command	Action
Save	Save will: Save data on the screen. If the case status is "Active," this information is sent to Third Party Liability when the "Save" function is selected. The user is taken to the Branch Menu after saving.
Cancel	Cancel will: Return the user to either the Eligibility Menu or Event Tracking depending on how the user entered the Personal Injury screen. The system will NOT save any changes.
Quit	Quit will: Remove the Action Menu and return to the Personal Injury screen.

Step	Action
1	Enter the appropriate option.
2	Press <Enter>.

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Personal Injury, Continued

Personal Injury Branch Menus

The system will send the user to the Personal Injury Branch Menu when Save is selected:

When the user accesses the Personal Injury screen from Eligibility, the following Personal Injury Branch Menu is displayed after the system saves Personal Injury information:

```
(?)   Narrative for Personal Injury
( )   Mail Message for Personal Injury
( )   Eligibility Menu
```

When the user accesses the Personal Injury screen from Event Tracking, the following Personal Injury Branch Menu is displayed after the system saves Personal Injury information:

```
(?)   Narrative for Personal Injury
( )   Mail Message for Personal Injury
( )   Event Tracking
```

Notes

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